



SENGEREMA HEALTH TRAINING INSTITUTE

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Email address: admissionshti18@gmail.com

First Name Middle Name

Sur Name

Address Phone No

**REF: JOINING INSTRUCTION FOR FIRST YEAR AND UPGRADING STUDENTS
SEPTEMBER INTAKE, 2023/2024 ACADEMIC YEAR.**

We are pleased to have you selected to join the Sengerema Health Training Institute as a candidate for the programme of:

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General Information

Sengerema Health Training Institute is a faith based Institution owned by the Catholic Diocese of Geita. It is located at mission 2 kilometers from Sengerema town in Mwanza Region. The institution is registered by NACTVET with Registration Number **HAS/056**.

Pre Conditions for Enrollment

1. You should ensure that you present yourself to the Admission Office for registration upon payment of the prescribed fee of the course selected.
2. For the purpose of registration, it is compulsory to bring with you the following:-
 - ↓ Your original Form IV Secondary School Certificate or Examination Result Slip.
 - ↓ Five (5) Passport Size photographs.

3. Any candidate who presents himself/herself without his/her original form four certificate of Secondary School Education will not be accepted for registration to the selected course.
4. **Warning:** It should be noted that; it is a criminal offence to submit false information. Any candidate submitting forged certificate(s) or any other such information will not be considered for admission and appropriate legal actions will be taken against him/her.
5. **Admission Requirements:**
 - ✚ All candidates must undergo a medical examination and bring with them a medical certificate of fitness/health duly authorized by a competent medical practitioner and sealed with an official seal of any recognized hospital. [A Medical examination form is enclosed herein].
 - ✚ Each Candidate is required to confirm in writing that he/she or his/her Sponsor is able to pay/afford the school fees throughout his/her period of study.
6. **Reporting and Registration:**
 - ✚ You are required to submit yourself to the Admission Office for reporting within two weeks taking effect from **Monday 02nd** up to **Sunday 15th October, 2023** between **8:00 AM to 6:00 PM**.
 - ✚ The orientation week for all new students shall begin on **Monday 9th to Friday 13th October, 2023**.
 - ✚ The lectures shall commence on **Tuesday 16th October, 2023** at **8:00 AM**.

NOTE: Students reporting fourteen (14) days after **16th October, 2023** will not be registered at all.

7. **Accommodation:**

All students are accommodated in hostels within the campus. No any student is allowed to live off campus. The Training Institution provides mattresses to all students.

Students must bring with them the following items:-

- ✚ Four (4) bed sheets (**Light Blue in colour**)
- ✚ One (1) pillow
- ✚ Two (2) pillow cases (**light blue in colour**)
- ✚ One (1) mosquito net (**white in colour**)
- ✚ Towels

8. Other Utensils:

Students must bring with them the following items:-

- ✚ Two (2) plastic buckets
- ✚ Torch

9. Classroom Equipments:

Students must bring with them the following items:-

- ✚ Blue pens
- ✚ Red pens
- ✚ Pencils
- ✚ Ruler
- ✚ Ten (10) counter books preferable 3 quires

NOTE: Lap-top – Not compulsory though can help student to learn better.

10. Meals:

The Training Institution provides meals to all students. Students must bring with them the eating utensils.

11. Uniforms (Sare):

Upon payment of the prescribed money for uniforms:-

- (a). Students selected to join ordinary diploma in Clinical Medicine (CMT), Pharmaceutical Sciences (PST) and Medical Laboratory Sciences (MLT) will be provided with the following pairs of uniforms:-

For male students:

- ✚ Two (2) shirts with short sleeves
- ✚ Two (2) pairs of trousers
- ✚ One (1) clinical coat

For female students:

- ✚ Two (2) pairs of gowns with short sleeves
- ✚ One (1) clinical coat

- (b). Students selected to join ordinary diploma in Nursing and Midwifery (NMT) and Social Work (SWT) will be provided with the following pairs of uniforms:-

For male students:

- ✚ Two (2) shirts with short sleeves
- ✚ Two (2) pairs of trousers

For female students:

- ✚ Two (2) pairs of gowns with short sleeves

Other requirements on Uniforms:

Students must bring with them the following itemized uniforms:-

For male students:

- ✚ Two (2) pairs of shoes (**black in colour**)
- ✚ Two (2) pairs of socks (**white in colour**)
- ✚ One (1) sweater (**white in colour**)

For female students:

- ✚ Two (2) pairs of shoes (**covered and black in colour**)
- ✚ Two (2) pairs of socks (**white in colour**)
- ✚ One (1) sweater (**white in colour**)

12. Financial Requirements:

- Fees should be paid in full at the beginning of each academic year or in two equal installments at the beginning of each semester.
- Fees once paid will not be refunded if a student withdraws or leaves the school without permission from the Principal.
- However, fifty per cent (50%) of the fees may be refunded, if a student receives a prior permission from the Principal to withdraw or to be away from the school within the first four weeks from the beginning of the academic year or semester.
- The School authority reserves the right to change fees with or without prior notice.
- Payment by cheques, International Money Orders (IMO) etc is not accepted.

NOTE: A caution to Sponsors & Guardians!

Some students use fees for other purposes. You are, therefore advised to pay school fees directly to the School Bank Accounts as directed in the fee structure.

13. Dressing Code:

THE SENGEREMA HEALTH TRAINING INSTITUTE is determined to build the society of people who are well prepared both academically and morally as products of Christ Centered Institution. Students should therefore adhere with the Christian morals throughout the academic period at the college.

Students of SENGEREMA HTI shall therefore be required to dress and keep themselves in a neat and tidy manner all the time within and outside the college as directed by the Code. Dressing code is applicable to all students hence must be adhered to by every student.

Tight or transparent clothes, min-skirts, stomach cuts, trousers to women, tract suits, eaming for Men are not allowed before and after class hours.

Causal wears like khangas, headscarves, sport shoes, shorts, slippers eamings for men are not allowed to appear with around the Academic Areas/Administration Block.

Students are requested to dress with decency, modesty and smartness.

Indecent Dress for Female:

A dress of whatever design which does not cover sensitive parts of the body above the knees, stomach, chest, waist or/and back; being a trouser of whatever design or style, skin tights of/and with transparent material; being a dress or skirt which is too tight and/or with large opening or slits showing the body above the knees.

Indecent Dress for Male:

A dress of whatever design which does not cover sensitive parts of the body above the knees, Chest, stomach, waist, Armpits; being a short trouser of whatever design or styles; being a trouser which is so tight and/or loosely hanging below the waist.

14. How to reach Sengerema from Mwanza:

The Kamanga Ferry fare (across the lake from Mwanza to Sengerema side) is Tshs. 1,000/= per person and the bus or 'daladala' (ie "Matatuu") fare to Sengerema is 3,000/= per person.

Also Busisi Ferry can be used whereby ferry fare is Tshs. 400/= per person and the bus fare to Sengerema is Tshs. 4000/= per person.

Ask ferries/buses crews for assistance (**NB:** Ask with cautions since you may land on the hand of bad people).

If you have used Kamanga ferry ask the bus conductor/driver to stop at Sengerema Hospital (Popularly known as "DDH") for you to disembark on your right side you will see a signpost reading 'Sengerema Health Training Institute. In case you have used Busisi ferry, disembark at Sengerema Bus stand then ask taxis to Sengerema Mission – COTC.

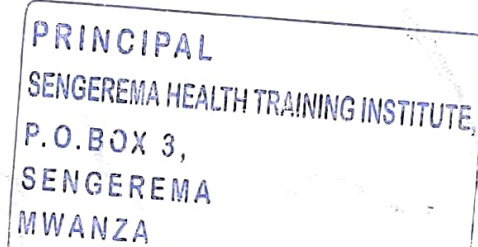
I congratulate you for being admitted. On behalf of Sengerema Health Training Institute, I wish to extend to you a warm welcome and wish you a successful period of study at Sengerema HTI.

Be blessed during your study period!

KARIBU SANA!



DR. GERALD P. YUBAHA
PRINCIPAL



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